

Christmas & New Year Cut Offs and Deliveries

Normal Cut Off Day

Cut Offs for w/c 21/12

Cut Offs for w/c 28/12

Darlington

	Normal Cut Off Day	Cut Off	Delivery
D01	Thursday	*Thu 24th	Wed 30th
D02	Thursday	*Thu 24th	Wed 30th
D03	Friday	25/12 Closed	FOC Courier w/c 28/12
D04	Tuesday	Tues 22nd	Thur 24th
D05	Wednesday	Wed 23rd	Tue 29th

Glasgow

G01	Thursday	*Thu 24th	Wed 30th
G03	Friday	25/12 Closed	FOC Courier w/c 28/12
G04	Tuesday	Tues 22nd	Wed 23rd
G05	Wednesday	Wed 23rd	Tue 29th

Eire & Northern Ireland

Monday	Mon 21st	Thur 24th
--------	----------	-----------

Z Code

Tuesday	Tues 22nd	Tue 29th
---------	-----------	-----------------

Leicester

L01	Thursday	*Thu 24th	Wed 30th
L02	Friday	25/12 Closed	FOC Courier w/c 28/12
L03	Monday	Mon 21st	Wed 23rd
L04	Tuesday	Tues 22nd	Thur 24th
L05	Wednesday	Wed 23rd	Tue 29th

Bristol

B01	Thursday	*Thu 24th	Wed 30th
B02	Friday	25/12 Closed	FOC Courier w/c 28/12
B03	Monday	Mon 21st	Wed 23rd
B04	Tuesday	Tues 22nd	Thur 24th
B05	Wednesday	Wed 23rd	Tue 29th

Manchester

M01	Thursday	*Thu 24th	Wed 30th
M02	Thursday	*Thu 24th	Wed 30th
M03	Friday	25/12 Closed	FOC Courier w/c 28/12
M04	Tuesday	Tues 22nd	Thur 24th
M05	Wednesday	Wed 23rd	Tue 29th

Whyteleafe

W01	Thursday	*Thu 24th	Wed 30th
W02	Friday	25/12 Closed	FOC Courier w/c 28/12
W03	Monday	Mon 21st	Wed 23rd
W04	Tuesday	Tues 22nd	Thur 24th
W05	Wednesday	Wed 23rd	Tue 29th

Courier

Cut off for delivery before Xmas	11:00 Internet 13:00 by phone	Wed 23rd	Thur 24th
----------------------------------	-------------------------------	-----------------	------------------

Any cut off days or delivery days that have changed are shown in bold and italics.

* Customer Services will only be open until 16:00 on December 24th and 31st 2009 therefore cut off will be at 15:00.

MONDAY 28TH DECEMBER 2009
Customer Service Department will be CLOSED.

TUESDAY 29TH DECEMBER 2009 - COURIER ORDERS ONLY

If placed before 13:00 by phone or 11:00 by Internet
your delivery will be despatched for delivery
Wednesday 30th December 2009.

(EIRE & Z Codes please allow 1 additional working day).

WEDNESDAY 30TH DECEMBER 2009 - COURIER ORDERS ONLY

If placed before 13:00 by phone or 11:00 by Internet
your delivery will be despatched for delivery
Thursday 31st December 2009.

(EIRE & Z Codes please allow 1 additional working day).

* THURSDAY 31ST DECEMBER 2009 - COURIER ORDERS ONLY

If placed before 13:00 by phone or 11:00 by Internet
your delivery will be despatched for delivery
Monday 4th January 2010.

(EIRE & Z Codes please allow 1 additional working day).

FRIDAY 1ST JANUARY 2010

Customer Service Department will be CLOSED.

FROM MONDAY 4TH JANUARY 2010

All Cut Offs are back to normal.

AUTOMATED SERVICE

Should you wish to check your balance or make a personal payment
you will be able to use our Automated Service just dial:

01883 629 300 or **0845 330 6300** (option 2).